

ENERGY TRUST

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Mark E. Miller, C.P.M., Chairman
Milton E. Nagel, C.P.A., Vice Chairman
R. Allan Gorsuch, Ed.D, Manager

August 14, 2006 MINUTES

- I. Call to Order/Quorum** – A quorum was established by Chairman Mark Miller. Present were: Milton Nagel, Tom Kappra, Karina Jackson, Tim Brooke, Michael Spears, Robin Landgraf, Rodger Daugherty, Vince Tolbert and Allison Canada.

Also present: Allan Gorsuch, Gene Adkins, Jeff Rank, John Dalina, Chris Farren, Noel Chesser, and Bert Wilson.

- A. Approval of Minutes – Upon a motion by Robin Landgraf, seconded by Milton Nagel, the August 14, 2006 minutes were unanimously approved.
- B. Finance Report – Robin Landgraf distributed and reviewed the Finance Report dated 8/11/2006 along with the Budget/Actual Report dated 6/3/2006.

II. Consultants Report

- A. Oil Procurement (John Dalina, Tri-Gas & Oil) – John spoke to the group regarding the two year contract and the fact that they are coming up on the second year and ways in which to reduce transportation costs. Asked that each county look at their accounts to see if they are able to take advantage of the transport delivery (12¢ per gallon cost) as opposed to the tank wagon delivery charge. Please contact him direct (888-229-9245 or 410-827-3284) to discuss the options available in your county. You may also e-mail him at jdalina@trigas-oil.com

- B. Electricity Purchases

- C. Cost/Benefit Analysis – } Discussed during “Initial Operating Review” presentation by Bert Wilson – See handouts.

- D. Market Update –

- E. Other – Noel asked that Green Power be added to the October agenda. More information on this and possible projects here on the Eastern Shore will be shared at the October meeting.

Noel handed out information on estimated savings by member. Dr. Gorsuch will work together with Noel on a press release also to be personalized and used at the local levels.

Noel will e-mail everyone a copy of the BRCPC Presentation to be personalized and used for presentation purposes in each county.

Allan Gorsuch acknowledged and congratulated South River Consulting on receiving an award from the National Institute of Government Purchasing (NIGP).

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III. Managers Report - Allan Gorsuch addressed the following:

- A. Communications
 - 1. Estimated Savings request from Allison Canada – South River to address this.
 - 2. Thanked the Trust for moving the meeting date to August 14th.
 - 3. South River Consulting Seminar – June 13th in Baltimore. Asked if anyone was able to take advantage of this seminar. Because of travel time no one from the ESMEC Energy Trust participated.
 - 4. Presentation to the Senate Finance Committee - Mark Miller, Allan Gorsuch, and Noel Chesser will be briefing the Senate Finance Committee on either November 21 or December 5 as to what the ESMEC Energy Trust is doing and the process we are using.
- B. Energy Trust Documents binder – Binders consisting of Agreements, Policies, Guidelines and Strategies were distributed, one to each Participant.
- C. Meeting with Noresco – Chris Farren spoke to the Energy Trust regarding performance contracting on a collective basis. Advised that they used to be owned by Equitable Oil and recently were sold to G.F.I. Energy and wanted to formally come before the Trust and bring everyone up-to-date on the status of doing business with Noresco. Asked to be contacted regarding any interest and/or possible projects here on the Shore. Please call Chris Farren directly at 703-846-9700 or e-mail him at cfarren@noresco.com
- D. MEA – October 12 Meeting - Larry Schoff, E2 Solutions will be making a presentation at the October Energy Trust Meeting, along with Jennifer Russum, formerly from the Maryland Energy Administration.
- E. Facility Update Forms – Asked that outstanding forms be completed and returned to the ESMEC office as soon as possible.
- F. UBI Updates - Reminded participants to keep information in the UBI System current and up-to-date. Contact Linda Reed at SRC with any updated information.

There being no further business, the meeting adjourned at 12:15 p.m. with lunch.

The next meeting is scheduled for Thursday October 12 at 10:00 a.m. at the Queen Anne's County Board of Education.

Respectfully submitted,

R. Allan Gorsuch, Ed.D.
Manager, ESMEC Energy Trust