

# ENERGY TRUST

202 Chesterfield Avenue • Centreville, MD 21617 • (P) 410-758-2403, ext. 132 • (F) 410-758-0046 • E-Mail: consor@qacps.k12.md.us

Milton E. Nagel, C.P.A., Vice Chairman  
R. Allan Gorsuch, Ed.D, Manager

## May 12, 2005 MINUTES

- I. Call to Order and Quorum** – A quorum was established by Chairman Mark Miller. Present were: Allison Canada, Tony Cucina, Laurie Dale, Rodger Daugherty, Robin Landgraf, Fay Miller, Vince Tolbert.
- Also present: Gene Adkins, Don Denayer, Allan Gorsuch, Paul Mace, Sid Pinder, Jeff Rank, John Scarborough, and from South River Consulting; Noel Chesser, and Larry LaMotte.
- II. Approval of Minutes** – Upon a motion by Fay Miller, seconded by Robin Landgraf, the April 14, 2005 minutes were unanimously approved.
- III. Finance Report** - Robin Landgraf presented the finance report dated 4/30/05.
- IV. Meeting Schedule** - Distributed copies of meeting dates and advised of the change in the August meeting date.
- V. Communications** - Allan Gorsuch shared the following:
- St. Michaels Utilities Commission/Letter to Talbot County** - Advised the participants that Chip MacLeod reviewed the letter and advised that Talbot County was not constrained in any way. They will continue to place accounts through the Trust.
  - Kwh Usage South River** - Asked South River to provide this breakdown in connection with the budget for next year. When this is complete Allan Gorsuch will send out billing to each participant by June 30th.
- VI. Election of Officers for 2005-2006** - Upon a motion by Fay Miller, seconded by Robin Landgraf it was unanimously approved to keep all officers as they are for the upcoming year:
- |               |               |
|---------------|---------------|
| Chairman      | Mark Miller   |
| Vice Chairman | Milton Nagel  |
| Secretary     | Robin Fairall |
| Manager       | Allan Gorsuch |
- VII. Appointment of Non-School Board Trustees** - Upon a motion by Fay Miller, seconded by Robin Landgraf, it was unanimously approved to re-appoint all current non-School Board Trustees for the upcoming year:
- |                                |                |
|--------------------------------|----------------|
| Trustee for Colleges           | Allison Canada |
| Trustee for County Governments | Mike Spears    |
- VIII. Assessment Policy - Draft** - (Memo with attached information on "Allocated Procurement Costs" included in information handed out.)

After considerable discussion on alternative ways to allocate costs associated with the bidding process, Fay Miller made a motion to increase fees by \$1,000.00 from each participant to cover this process, seconded by Rodger Daugherty, the motion was unanimously approved.

It was noted that changes would have to be made to two existing policies on savings assessments.

**IX. Account Placement Policy - Draft** - Allan Gorsuch handed out copies of Electric Cost Risk Management Strategy - Draft v1 received from South River Consulting.

This information serves as a guideline on how to approach a purely deregulated market and will be discussed over succeeding months along with how to proceed once a consensus is reached and what exactly the risk policy will be.

South River reviewed in more detail; pointing out objectives, risk parameters, purchase strategies and implementation. Suggested that each participant take this information back to their people and discuss it. SRC asked that you share those comments and questions so they may be able to respond to those questions and concerns.

**NOTE:** Please direct those questions and concerns to Allan Gorsuch who will review and forward on to SRC for a response.

**X. SRC Report** - Discussion ensued regarding the account placement report and fuel oil bids.

Also discussed PLC's (Peak/Load Contribution). PLC is used to determine the demand component of electricity costs. The two other components are transmission and generation.

Talked about how the PLC Predictor, provided by SRC is used to reduce costs. SRC will send warnings via e-mail using their PLC Predictor.

**XI. Other** - Allan Gorsuch made comments during the legislative report regarding the construction of electricity generating stations. Asked if there was any interest by participants in looking into other means of generating electricity.

The next meeting is scheduled for Thursday, August 11, 2005 at 9:30 a.m. at the Queen Anne's County Board of Education.

Respectfully submitted,

R. Allan Gorsuch, Ed.D.  
Manager, ESMEC Energy Trust